



BRING YOUR SCHOOL TO HEINZ HALL!

Effective during the 2026-2027 school year, any Pennsylvania public school serving a student population with 40% or more low-income students (the median for Allegheny County public schools) is eligible to receive 100% bus funding to attend Schooltime @ Heinz Hall events in downtown Pittsburgh.

Funding is available on a first-come, first-served basis. Schools from any county in Pennsylvania can receive funding. The PSO will confirm eligibility at the time funding is requested using current enrollment data as recorded by the Pennsylvania Department of Education. Eligibility will be reviewed first at the district level. If the district is not eligible as a whole to receive bus funding, the low-income enrollment of the individual school will be used to determine eligibility.

How to receive bus funding:

1. Register for Schooltime @ Heinz Hall event.
2. On the registration form, select "yes" to indicate you are requesting bus funding.
3. On the registration form, indicate the number of buses that need funding.
The maximum number of buses that will be approved for a single school at a single concert is six.
4. The PSO will review the bus funding request and respond yes or no.

If funding is approved:

1. School is responsible for securing transportation.
2. School is responsible for securing invoice from the bus company.
3. After the event, school sends PSO the bus invoice for the approved buses.

NOTE: If the bus company will not bill the PSO the contracted rates negotiated by your district, the district may pay the bus company directly and the PSO will reimburse the district.

- The invoice (either from the bus company or the district) MUST be made out to the PSO. The PSO cannot pay any invoices billed to other parties.
- **The invoice MUST be received by June 30.** The PSO cannot pay any invoices received after this date.
- The invoice MUST be sent in a timely manner. The PSO is not responsible for any late fees due to the invoice not being submitted promptly for payment.
- All invoices MUST be sent by email to BusFund@pittsburghsymphony.org (preferred) or by mail to:

**Pittsburgh Symphony Orchestra
Attn: Learning & Engagement Department
600 Penn Avenue
Pittsburgh, PA 15222**

4. The PSO will acknowledge receipt of invoice and pay the bus company directly.