



Education & Community Engagement Intern Pittsburgh Symphony Orchestra

About the Pittsburgh Symphony Orchestra: The Pittsburgh Symphony Orchestra provides musical experiences at the highest level of expression to enrich the community and to satisfy the needs and preferences of our audiences. We work together to support an internationally recognized orchestra and ensure: a viable long-term financial future; a fulfilling environment for our Orchestra, Staff, Volunteers and Board; and the unsurpassed satisfaction of our customers. For more information, visit pittsburghsymphony.org.

Position: Learning & Community Engagement Intern

Reports to: Director of Learning Programs

Essential Duties and Responsibilities:

- Assist with the planning and production of programs, including the following:
 - Schooltime
 - PNC Tiny Tots
 - Fiddlesticks Family Concerts
 - Kraft Heinz Audience of the Future
 - EQT Student Side-By-Side
 - Music and Wellness
 - Sensory-Friendly Concert
 - Community Engagement Programs
- Conduct research and data collection
- Compile data from program evaluations
- Produce storytelling and publicity pieces
- Create a social media calendar for learning & community programming
- Other responsibilities as needed

Requirements:

- Graduate or undergraduate college/university student
- Excellent oral and written skills
- Excellent organizational skills
- Ability to work individually and in a team
- Proficiency in Microsoft Office Suite
- Knowledge of music education a plus

Hours: Hours and days are negotiable.

Compensation: This is a non-paid position. Candidates must be able to receive college credit to be eligible for this internship. If you are interested in this position but cannot receive college credit we still encourage you to apply, as we also have volunteer opportunities available.

To Learn More or Apply: Send a cover letter, résumé, and writing sample to Lisa Belczyk, Director of Learning Programs, at lbelczyk@pittsburghsymphony.org. Please submit your application by Friday, August 18, 2017.